

Course Dates and Fees continued

Overseas Student Health Cover – Medical Insurance		
<ul style="list-style-type: none"> O.S.H.C. is required by Australia's Immigration Authorities (DIMIA) for all student visa applications and must cover the period of the visa (this may be longer than the course) It is not available for other visa categories More information can be obtained online at www.ahm.com.au 		
Single	\$31.17 per month*	\$
Family	\$62.34 per month*	
*subject to change in 2011		
TOTAL AMOUNT PAYABLE		\$



Fees Calculator

	Amount AUD\$
Enrolment Fee \$200 for all courses	\$ 200.00
Course Fee	\$.00
Course Materials Fee \$10 per week	\$.00
Accommodation Placement Fee \$200 (Applies to all accommodation types)	\$.00
Homestay Fee	\$.00
Airport Greeting Service \$110 each way	\$.00
Overseas Student Health Cover (Student Visas only)	\$.00
Study Retreat (Cambridge Courses Only) \$195.00	\$.00
Exam Fees (Cambridge Courses Only)	\$.00
TOTAL	\$.00

Cost of Living

The Australian government recommends you budget around \$1500 per month for living costs. This includes your food, transport, accommodation and other living expenses.

Payment

Payment can be made by Bank Draft or International Telegraphic Transfer made payable to:

Account Name: Langports

Brisbane Account Number: 577552635

Gold Coast Account Number: 86680833

National Australia Bank, BSB No. 084 255

(22 Stamford Road, Indooroopilly, Queensland 4068 Australia)

Swift Code: NATAAU3302S

Credit cards can also be processed but incur a 3% surcharge on all transactions. Visa and MasterCard cards accepted.

All fees are in Australian Dollars. Langports reserves the right to change its fees at any time. All fees are inclusive of GST where applicable.

Please Note:

Students holding a student visa, wishing to transfer to Langports from another institution

Those holding a student visa and wishing to transfer to Langports from another institution will be required to produce evidence showing a satisfactory attendance record, a satisfactory academic record and that all fees are paid in full.

Students wishing to further their studies at another Australian institution

Letters of Release will be provided on request that will relate to your commitment to studies, your attendance and your payment of fees. Application to study at another Australian institution will only be considered if the provider is satisfied that you have satisfied previous course requirements, including paying all fees.

How do I Enrol?

To enrol with Langports English Language College follow these 4 easy steps:

1. Choose your course of study and decide when you want to start classes.
2. Refer to the website providing information for Education Services for Overseas Students on http://aei.dest.gov.au/AEI/ESOS/QuickInfo/ESOS_frameworkWork_pdf.pdf
3. Complete the Enrolment Form. Please don't forget to sign it!
4. Send the Enrolment Form and all relevant fees to the Langports agent in your country or post it to:
Langports English Language College
GPO Box 3213 Brisbane
Queensland 4001 Australia
email: info@langports.com
fax: +61 7 3229 9198
5. When we receive your Enrolment Form and fees, we will post you a receipt and the appropriate acceptance document. If you are applying for a Student Visa you must show these at the Australian Embassy when you apply for your visa. Please check with the Australian Embassy if any special visa conditions apply to your country. **Minimum age for enrolment is 16 years old.**

Thank you for choosing Langports.
CRICOS Provider Code 026 30J



Enrolment Form Please print in English and complete all sections

Brisbane (BNE) Gold Coast (GC)

Personal Details

Family Name:		Given Names:	
Date of Birth: Day <input type="text"/> <input type="text"/>	Month <input type="text"/> <input type="text"/>	Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female
Nationality:		First Language:	
Occupation:		Passport Number:	
Address in home country: (Required in case of emergency - please provide these important details)			
Telephone:		Email:	
Address in Australia: (If known)			
Telephone:		Email:	
Visa: <input type="checkbox"/> Student <input type="checkbox"/> Visitor <input type="checkbox"/> Working Holiday <input type="checkbox"/> Other	OSHC Required? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Do you suffer any allergies or medical problems? (Please specify)			

Course Details - Which course do you wish to study?

UFO Intensive General English <input type="checkbox"/> L30	<input type="checkbox"/> L20
Cambridge <input type="checkbox"/> FCE	<input type="checkbox"/> CAE <input type="checkbox"/> CPE <input type="checkbox"/> Flexi Plus
IELTS Extension Program <input type="checkbox"/> IEP	
Course start date: Day <input type="text"/> <input type="text"/>	Month <input type="text"/> <input type="text"/> Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Course length: Weeks <input type="text"/> <input type="text"/>	
Location 1 <input type="checkbox"/> BNE <input type="checkbox"/> GC <input type="text"/> <input type="text"/> weeks	Location 2 <input type="checkbox"/> BNE <input type="checkbox"/> GC <input type="text"/> <input type="text"/> weeks

Accommodation

Would you like Langports to arrange accommodation for you? Yes No

Type of Accommodation: Homestay Deluxe Family Self-cater
 Student House

Date in:	Date out:	Number of weeks:	Additional Nights:
Would you like to stay with a family with children? <input type="checkbox"/> Yes <input type="checkbox"/> No	Do you like pets? <input type="checkbox"/> Yes <input type="checkbox"/> No		
What are your hobbies/interests?		Do you smoke? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have any special requests? (e.g. special food, etc.)			

Airport Greeting Service

Do you wish to be transferred to and from the airport? Brisbane Airport Cooloongatta Airport (Gold Coast)

Arrival Yes No **Return** Yes No

Flight:	Date:	Time:	Flight:	Date:	Time:
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(If yes, please ensure that you provide flight details at least 14 days before you arrive or depart).

How did you learn of Langports English Language College?

Friend's Recommendation Magazine Agent Internet Other

Name of source (including friend's recommendation)

Summary of Fees and Student's Declaration


I have enclosed or have forwarded to Langports the following fees: \$ _____ .00

I have read and accept the terms and conditions overleaf and hereby apply to enrol in Langports English Language College.

Signature*: _____ **Date:** Day Month Year

*Parent or Guardian if the student is under the age of 18.
This information may be provided to Commonwealth or State agencies and the Fund Manager of the Assurance Fund.

Terms and Conditions

 **Dispute Resolution and Grievance Procedure**
If you are not happy about any part of your course at Langports English Language College, please tell us. We will do our best to meet your requests. The Principal is available to talk to you about any matter at any time. You are able to bring a friend to assist you at any time if you have a problem. If you are concerned about your accommodation, talk to our Student Services Manager. If you are concerned about the social activities program, talk to our Social Activities Coordinator. If you are concerned about your visa or fees, talk to the Principal. If you are unable to resolve a problem after talking to a teacher, a coordinator or a counsellor, please talk to the Principal.

If you are still not satisfied after you have spoken to the Principal, we can help you contact English Australia to arrange for mediation. This is a free service. You are able to bring a friend, and English Australia's mediators will help you and Langports reach a solution.

We are confident that we can resolve any difficulties. We want you to feel satisfied with your course at Langports. English Australia's contact details are; English Australia, Level 3, 162 Goulburn Street, Surry Hills NSW 2010 or PO Box 1437, Darlinghurst, NSW 1300, Australia. Phone: 02 9264 4700. The above process does not negate your right to take action under Australia's consumer protection laws in the case of financial disputes or to pursue other legal remedies.

If you are concerned about the conduct of the college, please write to the representative of the Director General of Education (who has the power under the Education (Overseas Students) Act to suspend or cancel the registration of a provider or a course); the Senior Education Officer, Queensland Department of Education, Floor 18, Education House, 30 Mary Street, Brisbane, Queensland, Australia.

 **Photography Release**

Any photos or footage taken at Langports or by Langports' staff of Langports' students are the property of Langports and may be used in the reproduction of materials for promotional use, without consent.

 **Activities Indemnity**

Langports, and its Representatives and Staff will not be held liable for any loss, damages, death, illness or injuries to people or property which occurs whilst students are on any activity or excursion organised by Langports. It is the student's sole responsibility to take out insurance against all such risks, and we recommend that students traveling abroad take out comprehensive travel, accident and medical insurance in their own countries.

 **Transfer between colleges**

- Students wishing to transfer between colleges must study for a minimum of 2 weeks at each campus.
- Students studying in the IEP or Cambridge courses cannot transfer between locations during their course. They may take a UFO course at one location and transfer to the other for Cambridge or IEP and visa versa.
- Langports offers to pay the cost of one transfer between locations, during a course.

 **Langports Refund Policy**

Cancellations No refund can be made on enrolment fee or accommodation placement fee.

Study Cancellation:

- 4 weeks written notice - full refund.
- Less than 4 weeks before start of course - a cancellation charge equal to 4 weeks tuition will apply.
- No refund after studies have commenced.
- If visa application has been denied a full refund of fees will be made providing Langports receives written notification from the Australian Embassy.

Accommodation:

- 4 weeks written notice - full refund.
- Less than 4 weeks - a cancellation charge equal to 2 weeks rent will apply.
- After studies have commenced, 2 weeks notice must be given or a cancellation charge equal to 2 weeks rent will apply.

Airport Greeting:

No refund will be made if the student fails to notify Langports of their flight details or any change of details 48 hours before arrival.

 **Deferment Policy**

Students must start their course on their allocated start date, except in exceptional special circumstances.

Students that wish to defer their start date and their course must give one week's written notice. If notice is less than one week Langports will charge one week's tuition fee.

Students that do not arrive on the designated start date and do not give notice of deferment will automatically lose one week's tuition. If notice of deferment is not received within 48 hours of course commencement the course will be cancelled.

Please Note: There are no refunds for public holidays or time missed during the period of your booked course. There are no refunds given if you withdraw voluntarily or are dismissed from the program for unsatisfactory attendance or behaviour, or if you are in breach of Australian Government regulations or the Langports Code of Conduct.

Refunds will be paid within 4 weeks of student default. In the case where Langports cancels a course, all course monies will be refunded within 2 weeks of the cancellation.

Any refund will be fully paid in the same currency in which the fees were paid, unless payment in that currency is impracticable.

Any refund will be paid directly to the person who has entered into this contract with Langports, unless the person directs Langports in writing, to pay the refund to someone else. If the refund is paid in your country a \$40 transfer fee will be charged.

Requests for a refund must be made to the Principal in writing. This agreement does not remove the right to take further action under Australia's consumer protection laws. Refunds, if Langports defaults cannot be covered by this agreement. Such situations are covered by the provisions of the ESOS Act 2000 and by ESOS Regulations 2001.