



# Job Ready Training Program

## Only at Langports Gold Coast!

In partnership with



**Program fee: \$300 (2 week program)**

## Terms and Conditions

### Program Information

- Preparation to find a job in Australia as soon as you start your course at Langports Gold Coast.
- 2 weeks program (Monday-Friday).
- 1-2 hours per day.
- Run the program every 4 weeks and see the start dates below.
- Monday sessions are available for all students for free without booking the program.
- The Job Ready Training Program is available only at Langports Gold Coast.

- Students must have pre-intermediate level (level 3) or above to take the program.
- If students' English level is tested elementary (level 2) or below on the first day placement test, they can join the program once they reach pre-intermediate level (level 3).
- Students must enrol in a Langports English course for a minimum of 4 weeks to book the job ready training program.
- The program details are subject to change.
- Minimum 5 students and maximum 20 students to run the program.
- Cancellations of the program received more than 4 weeks before the study program commencement will normally receive a full refund.
- Cancellation received less than 4 weeks before the start of the study program will not receive a refund.

**Start Dates:** 5 January 2026 | 2 February 2026 | 2 March 2026 | 30 March 2026 | 27 April 2026 | 25 May 2026 | 22 June 2026 | 20 July 2026 | 17 August 2026 | 14 September 2026 | 12 October 2026 | 9 November 2026

# Job Ready Training Program Schedule

WEEK	Monday All students welcome	Tuesday	Wednesday	Thursday	Friday
1 - 2 hours per day	<i>Job Club Day</i> <i>Things you need to know about working in Australia.</i>	<i>English specific to the jobs you seek.</i> <i>Vocabulary, interview skills</i>	<i>Building your Job readiness through HR skills and admin requirements</i>	<i>English specific to the jobs you seek.</i> <i>Speaking, Listening, Roleplays, Soft skills</i>	<i>Gaining further skills and qualifications with practical training in partnership with Alfresco Italian Restaurant.</i>
<b>1st Week</b>	Introduction to working in Australia - the important things you will need to know to get started	Looking at job ads and ways to apply for jobs  Interview techniques and practice	Interview skills and practice @Alfresco Restaurant  Learning how to sell yourself when seeking employment	Roleplays – Greeting and Serving customers  Helping customers with problems  Dealing with complaints	Introductory training sessions @ Alfresco Restaurant <ul style="list-style-type: none"> <li>• Cleaning skills</li> <li>• Serving skills</li> <li>• Hospitality 101</li> <li>• Food hygiene</li> <li>• Food education</li> <li>• Service Language</li> <li>• Running (Bussing standards)</li> <li>• Wait Staff service standards</li> <li>• Cultural Awareness</li> <li>• Customer profiling</li> </ul>
<b>2nd Week</b>	Cover letters and job applications Resume writing	VOCABULARY Hospitality & Food Prep Cleaning RSA vocabulary and prep	Visit to Pacific Fair. Presentation about jobs available and employer expectations in retail	How to communicate at work <ul style="list-style-type: none"> <li>• Problems</li> <li>• Questions</li> <li>•HR – calling in sick</li> </ul> Soft Skills Lesson	Barista Training with Alfresco Restaurant Experience with Barista <ul style="list-style-type: none"> <li>• Intro to Wines</li> <li>• Serving wines</li> <li>• Using a corkscrew</li> <li>• How to serve wines</li> </ul>